

Associated Students of Solano College
Regular Meeting
MINUTES

September 10, 2013 12:35pm-3:01pm

*Solano Community College
4000 Suisun Valley Road
Student Union Building Room 1421
Fairfield, California*

I. CALL TO ORDER

President Johnson called the meeting to order at 12:35 pm. Secretary Collins took the minutes.

II. SEATING AND OATH

Dulce Walton was seated as Career Tech Education Senator.

III. OFFICIAL ROLL CALL

Executive Board Members Present:

Gabriel Johnson, Latifah Alexander, Jesirae Collins, Leilani Quesada, Charlene Alimboyao, Jonathan Alexander-Barkley

Senators Present:

Naser Baig, Maria-Alejandra Jaramillo, Kyle Todd, Casey Bess, Luis Garcia, Tony Guevara, Christian Ogden

Associates Present:

No Associates seated at this time

Quorum achieved with 8 of 9 seated Senators present.

IV. APPROVAL OF AGENDA

A. September 10, 2013

Motion to approve agenda with the addition of item IX, E. Constitution day by Senator Baig. Second by Senator Jaramillo.

Motion passes (8,0,0).

V. APPROVAL OF MINUTES

(5:00 Minutes)

A. September 3, 2013

Motion to approve the minutes for September 3, 2013 by Senator Todd. Second by Senator Guevara. **Motion**

passes (8,0,0).

VI. PUBLIC FORUM

Lorenzo Hayes Philips introduces himself to the senate as a student leader and alumni advisor. He offers to help with any areas of the student government and senate positions. His name and phone number can be found in the Student Development office.

Senator Baig moves to suspend the orders of the day and move to item IX, D. Second by Senator Bess. **Motion passes (8,0,0).**

Senator Baig moves to resume the orders of the day. Second by Senator Garcia. **Motion passes (8,0,0).**

VII. INSTRUCTOR'S REPORT

A. Felipe Wilson

Professor Wilson informs the senate that he would like everyone to turn in weekly office hour reports. It should state what they have been working on and how many hours were spent. He will email everyone a blank copy of the form. Be sure to get signature from staff or faculty members and attach notes from meetings, etc. Senators are required to work 3 office hours per week and Executive Board members are required to work 5 hours per week. Professor Wilson would also like to see the workroom office staffed at specific times. He requests that all members email him their availability so that he can create a schedule starting next week. He will also be sending out weekly emails with class information. He will be sending these emails every Monday.

VIII. ADVISOR'S REPORT

A. Jose M. Ballesteros

Advisor Ballesteros informs the senate that he has received two applications for the remaining two senator positions that still need to be filled. He will continue to accept applications for associates once those senators are seated. Advisor Ballesteros requests that the committees create standardized meeting times and locations for their committee meetings. He also requests anyone who is still interested in attending the CCCSAA or General Assembly conferences please let him know as soon as possible. Advisor Ballesteros informs the senate that the California State Assembly Bill 955 is currently going through legislature. AB-955 will charge non-resident fees for intersession courses. Solano Community College is one of 6 colleges selected to participate in the pilot program. Solano Community College is currently listed as showing support for the bill. Advisor Ballesteros informs the senate that ASSC can file either an opposition or support letter which will need to be sent to the governor's office by Friday, September 13, 2013.

Vice President Arturo Castillo checks in at 1:02pm.

- A. ASSC/ICC Lunch- Arturo Castillo
- Vice President Castillo informs the senate that the date has been set for the ASSC/ICC Lunch as December 10, 2013. The purpose of the lunch is to give thanks to faculty and staff members that have helped ASSC and ICC throughout the semester. A decision will need to be made on what kind of food to serve and how many people will be served and a budget will need to be created and approved to support it.
- Senator Guevara exits at 1:05pm.
- Senator Murray checks in at 1:06pm.
- Senator Guevara returns at 1:10pm.
- B. I.D. Printing Station – Jose M. Ballesteros
- Advisor Ballesteros informs the senate that the I.D. printing station in the student development office needs to be replaced. He has received two quotes and he will work on getting more information from the vendors to determine the differences between the two machines.
- C. SDO Workers – Jose M. Ballesteros
- Advisor Ballesteros informs the senate that we currently have 4 student workers that work in the Student Development office. In the past ASSC has paid the student worker's hourly wages from the ASSC budget. Currently they are being paid out of Student Development office funds. At their current hours of 43 hours per week, the SDO will only be able to maintain their wages for 12 more weeks, essentially until the end of this semester. He urges the senate to consider paying for the student workers out of the ASSC budget in order to maintain their employment which helps to maintain the hours of operation for the student development office.
- D. Student Ambassador Program – Lorenzo Hayes-Phillips
- Guest speaker Lorenzo Hayes-Phillips introduces students from the Student Ambassador Program. He reports that they began with 5 student ambassadors over the summer and they currently have 15 student ambassadors at this time. The Student Ambassador initiative has been extremely successful in alleviating long lines in the student services building during registration for the Summer and Fall 2013 semesters. The student ambassadors were able to help students navigate their way, direct and guide visitors and provide many other student services as needed.
- E. Constitution Day – Naser Baig
- Senator Baig informs the senate that Constitution Day (formerly known as Citizenship Day) will take place on September 17, 2013. It is the law that any institution that receives federal funding must provide educational material to the student body. He suggests sending an email to student body linking information to a copy of the constitution, the history of constitution, etc. He suggests having a special meeting on Thursday, September 12, 2013 to address drafting a letter for AB-955 and addressing Constitution Day.

Motion to extend the discussion of Item IX, E by Senator Baig. Second by Senator Todd. **Motion passes (9,0,0).**

Special Meeting to address AB-955 and Constitution Day has been set for Thursday, 9/12 @ 12:30pm.

Student Trustee Alexander exits the meeting at 1:50pm.

X.	ACTION ITEMS	(10:00 Minutes per item)
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A. ASSC Budget – Leilani Quesada

A budget committee meeting was held on Saturday. The committee has been informed of the need to buy a new I.D. printing machine and start paying the SDO worker's salaries. ASSC did not pay student workers last year and should consider reimbursing the SDO budget for the money they paid out to the student workers. The proposed expenses for this year is \$11,000.00 for the SDO workers.

Motion to extend the time for this item for an additional 10 minutes by Senator Bess. Second by Senator Todd. **Motion Passes (9,0,0).**

Motion to extend the discussion on this item for an additional 10 minutes by Senator Baig. Second by Senator Garcia. **Motion passes (6,3,0).**

Motion to approve the 2013-2014 budget presented by Treasurer Quesada by Senator Jaramillo. Second by Senator Ogden. **Motion passes (7, 2, 0).**

B. Bone Marrow – Naser Baig

Senator Baig informed the senate last week of a possible bone marrow drive event on October 9-10, 2013.

Motion to have the AADP bone marrow drive event hosted by ASSC on October 9 & 10 from 10:00am-3:00pm with an advertising budget not to exceed \$100 by Senator Baig. Second by Senator Walton. **Motion Passes (9,0,0).**

C. Funding Request – Jose M. Ballesteros

Advisor Ballesteros informs the senate that funding requests have been issued. According to the approved budget Club Funds Assistance was approved for \$3,000 and Total grants were approved for \$10,000.00, for a total of \$13,000.00. Last semester there were a total of 39 clubs and the past couple of years there has been no seed money given to the clubs. Advisor Ballesteros proposes to give \$100.00 to each club for seed money, which will be a total of \$4,000.00 to be taken from the \$13,000.00 total.

Motion to approve the Funding Request for 2013-2014 not to exceed \$1,300 by Senator Murray. Second by Senator Baig.

Motion to amend the previously stated motion to strike out \$1,300.00 and insert \$13,000.00 by Senator Garcia, Second by Senator Bess. **Motion fails (1,8,0).**

Motion to amend the original motion on the table to strike out \$1,300.00 and insert \$9,000.00 by Senator Bess. Second by Senator Todd. **Motion passes (9,0,0).**

Motion to approve the Funding Request for 2013-2014 not to exceed \$9,000.00 by Senator Murray. Second by Senator Baig. **Motion passes (9,0,0).**

XI. COMMITTEE REPORTS**(3:00 Minutes per item)**

- A. *Activities Committee: Maria-Alejandra Jaramillo*
The activities committee has voted to hold the retreat at the Hilton Garden Inn on September 21, 2013. Motion to hold the retreat at the Hilton Garden Inn on September 21, 2013 from 9:00am-2:00pm with a budget not to exceed \$1,000.00 by Senator Jaramillo. Second by Senator Todd. **Motion passes (7,2,0).**
- Motion to call the question by Senator Todd. **Motion passes (9,0,0).**
- Treasurer Quesada exits the meeting at 2:25pm.
Legislative Advocate Charlene Alimboyao exits the meeting at 2:25pm.
- President Johnson has a commitment to attend. He appoints Vice President Castillo chair of the meeting in his absence. President Johnson exits the meeting at 2:27pm.
- Senator Guevara exits the meeting at 2:28pm.
- B. *Inter-Club Council: Arturo Castillo*
- Vice President Castillo informs the senate that the next meeting will be held Thursday, September 19, 2013 at 12:30pm.
- C. *Public Relations Committee: Jonathan Alexander-Barkley*
- PRO Alexander-Barkley informs the senate that the first meeting will be held on Thursday, September 12, 2013 at 5:00pm.
- D. *Budget Committee: Leilani Quesada*
- No report at this time since Treasurer Quesada exited the meeting.

XII. DIVISION REPORTS**(2:00 Minutes per item)**

Governing Board: Naser Baig

Senator Baig reports that at the last meeting they proposed the district budget. There is a requirement for Financial Aid to promote their services to students. He informs the senate that Financial Aid will have to increase their spending and possibly hire more staff in order to do so. He is concerned with the funds that the college has received and yet the students are still not getting the classes needed.

Motion to suspend the orders of the day and move to item XIII, Legislative Advocate Charlene Alimboyao's report and Treasurer Quesada's report by Senator Garcia. Second by Senator Bess. **Motion Passes (8,0,0).**

Motion to return to the orders of the day by Senator Baig. Second by Senator Todd. **Motion passes (8,0,0).**

Curriculum (Academic): Toni Murray

Senator Murray has missed the meeting again today in order to attend the ASSC Meeting.

Business Services: Kyle Todd

Senator Todd will be attending the shared governance meeting tomorrow. He is still working on scheduling a meeting with Julian about accreditation.

Math and Science: Casey Bess

Senator Bess attended the staff meeting for the math and science faculty. The meeting was focused on accreditation. There will be an accreditation visit in October. Also, Professor Dean Yu is interested in expanding the engineering department.

Diversity Affairs: Luis Garcia

Senator Garcia attended the meeting last Friday where they went over the equal opportunities plan. There was an idea to create a campus police log, including hate crimes, etc. He was concerned to hear of the defacing of posters

for a guest speaker who happened to be Muslim. This event was not investigated as a hate crime by police. He also reports that the college is under accreditation warning and there will be an inspection in October.

Health and Kinesiology: Christian Ogden

Senator Ogden spoke with disability services counselor Angela Pastel. She has concerns regarding the college's potential liabilities when it comes to accommodating disabled students. She has taken these concerns to administration and she would like to block off time on October 8, 2013 at 1:30pm to speak with ASSC regarding these liabilities.

Student Services: Maria-Alejandra Jaramillo

Senator Jaramillo will be meeting with Dr. Lewis regarding the Student Success Initiative. She requests to add this as an information item next week so that she may properly explain the Student Success Initiative to the ASSC.

Social Sciences: Toni Guevara

No report at this time since Senator Guevara has exited the meeting.

XIII. EXECUTIVE BOARD REPORTS (2:00 Minutes per item)

President: Gabriel Johnson

No report at this time since President Johnson has exited the meeting.

Vice-President: Arturo Castillo

Vice President Castillo also attended the Region II meeting in Sacramento. He reports that there was a letter of support sent by Solano Community College and he advises the senate to prepare a letter of opposition or support as well.

Student Trustee: Latifah Alexander

No report at this time since Student Trustee Alexander has exited the meeting.

Secretary: Jesirae Collins

No report at this time.

Public Relations Officer: Jonathan Alexander-Barkley

PRO Alexander-Barkley reports some of the suggestions he received from students at Monday's meet and greet. He reports that students would like to see more flowers around the campus, the veterans would like more support and there were complaints about tutoring and counseling services. Students would like for the college to offer Arabic classes and they would like to have new cushions on the chairs located in the 1400 building.

Treasurer: Leilani Quesada

No report at this time since Treasurer Quesada has exited the meeting.

Legislative Advocate: Charlene Alimboyao

Legislative Advocate Alimboyao reports that she attended the Region II meeting. Solano Community Collegewas a high interest for the meeting since we have not attended before. She informs the senate to email advisor Ballesteros if they are interested in attending the CCCSAA or General Assembly conferences.

XIV. ANNOUNCEMENTS

Hayden Lollis is a member of the Democratic Party and he informs the senate of an internship with the Coalition Empowerment Project. It is a ten week program and they will be conducting interviews tomorrow and next week. Their focus is voter registration and training students to lead in the future. Students do not need to be a member of the Democratic Party in order to participate. He will pass around a sign-up sheet for those interested or they can send an email to maxinesarai@gmail.com.

Senator Murray informs the senate that there will be a Unity Day in Vallejo on Sunday from about 10:00am-5:00pm. She would also like to talk to Ozcat Radio about having an ongoing presence on campus.

XV. OPEN DISCUSSION

No open discussion items were discussed at this time.

XVI. UPCOMING AGENDA

No upcoming agenda items were discussed at this time.

XVII. ADJOURNMENT

Motion to adjourn the meeting by Senator Bess. Second by Senator Jaramillo. Meeting adjourned at 3:01pm.

